

Request a Letter of Support

The Santa Clara County Office of Education is committed to serving, inspiring and promoting student and public school success. The SCCOE welcomes partnerships with organizations that align with our goals to improve access to inclusive, equitable, high-quality education; provide quality support to districts, schools, students, and communities; and be a premier service organization.

To request a Letter of Support please follow these steps:

1. When an external partner requests a letter of support from SCCOE, the external partner must submit a template letter for SCCOE to review and sign.
2. The items which must be included in the template letter are listed in [AR 3291](#), under the paragraph titled: "Letter of Support Requests from External Organization".
3. The partner will submit their request and template letter to the Director of Grants & Partnerships through grants_office@sccoe.org.
4. If the request is approved the letter will be placed on SCCOE letterhead and signed by the County Superintendent of Schools.